

EMB AND EMB ADMINISTRATION

	Question	Explain
General		
1	Is EMB composition information, including staff and representatives at the local level, consolidated at the national level? If not, what subnational levels and bodies may have composition information?	
2	Are there any legal barriers preventing CSOs from accessing EMB composition information?	
3	Are the following pieces of information available: 1) EMB staff qualifications, criteria and job descriptions, 2) profile information of EMB leadership, 3) organizational and staffing information of EMB from national to local level, including polling place staff? If not, what is not available and why?	
4	Does any government data exist regarding the legislative or public debate in determining approving EMB leadership (if applicable)?	
Timely		
5	Is there any reason why EMB composition information may not be available immediately?	
6	Are changes to EMB composition notified publicly?	
7	Are there any legal challenges to the EMB composition that could alter the data? If so, what is the estimated timeline to rule on those challenges?	
8	What is the timeline for recruiting polling station staff and when is polling station personnel data available?	
Granularity		
9	What level of detail will EMB composition information include? For instance, contact details, profiles, gender and/or demographic disaggregation of polling staff?	
Availability		
10	What is the likelihood that all EMB composition information will be available for free on the internet? Will at least some data be available online?	

11	If some data is not available for free on the internet, where can you find it?	
12	Will any data have to be collected in person, or can it be emailed or otherwise accessed electronically? If so, what data will have to be collected in person?	
13	Do you have to pay for access to any EMB information?	
Completeness		
14	Will data regarding EMB personnel be available at all administrative levels and in all areas of the country? If not, why not?	
Analyzable		
15	In what format will EMB personnel information be available? Is any of it machine readable?	
Non-Proprietary		
16	Is there any proprietary software associated with the EMB composition information?	
Non-Discriminatory		
17	Do you have to go through any application or registration process to obtain EMB composition information?	
18	Is there any reason some organizations or stakeholders would be granted access to EMB composition information but not others? If so, why?	
Licensing		
19	Are there any prescribed limits to using EMB composition information that groups must adhere to? If so, what and by whom?	
20	Do you have to agree to any terms of use before accessing EMB composition information? If so, what and by whom?	
Permanently Available		
21	Are you able to access EMB composition information from previous elections? If not, why not?	